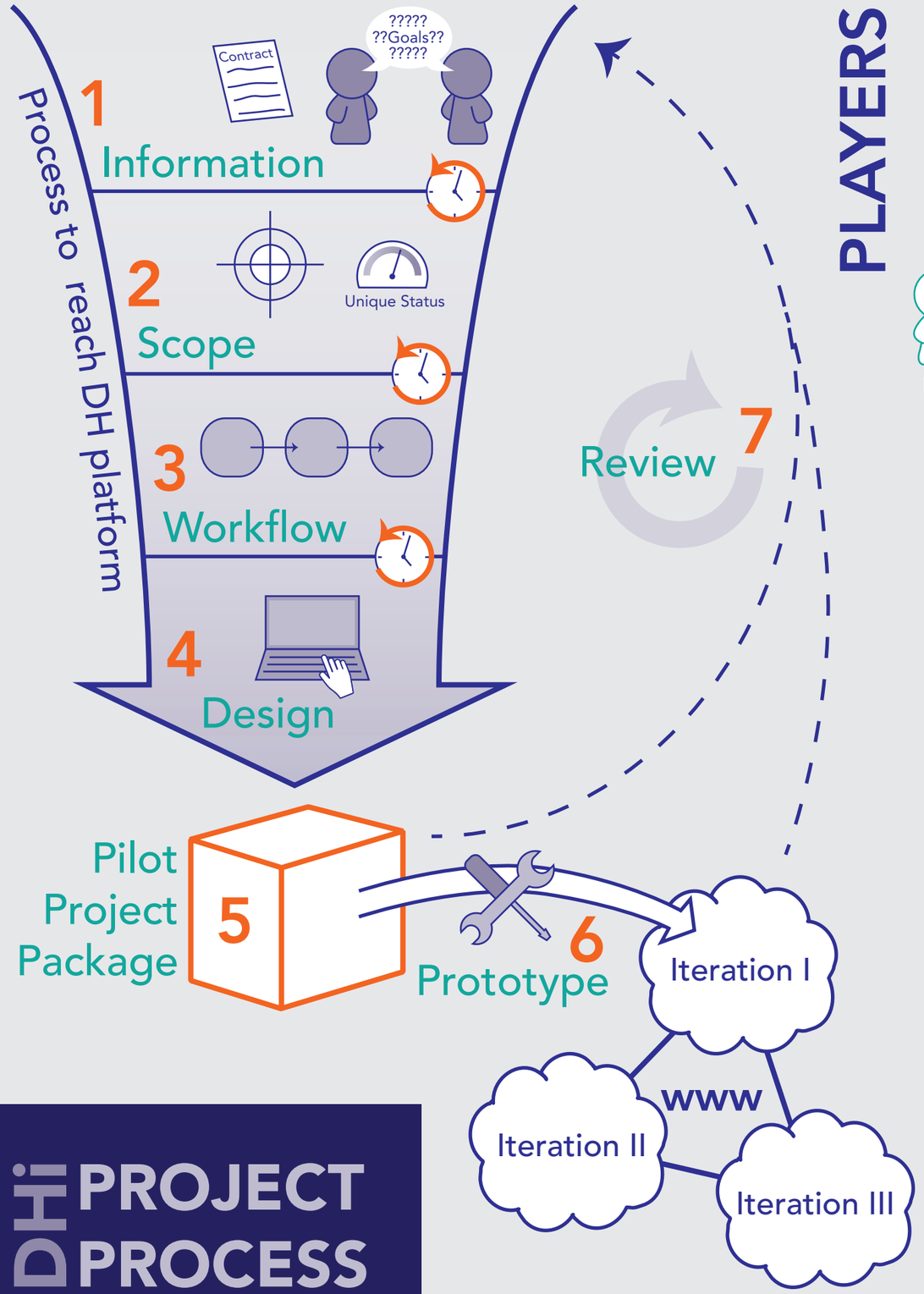

DHi PROJECT PROCESS

PLAYERS

Faculty & DHi Directors

+

DHi Collection Dev. Team

Special Coll. Ref. Librarian Student

+

Student & Ref. Librarian

+

Outside Consultant

+

External Reviewers

1 Information Discussion

- DHi co-directors meet with faculty member interested in exploring digital humanities research approaches. During the course of that conversation we discuss:
  - potential digital humanities research approaches - benefit/cost in addressing questions
  - researchers current/anticipated interest in digital research program and fit with their longterm research agenda.
  - overview of DHi model, expectations from and of faculty project directors, and estimated timeline to a prototype based on current DHi queue.
  - potential/existing curricular connections.
  - potential/existing collaborators, including students.
  - request for application including a general description of overall project goals.

2 Scope Meeting

with DHi Collection Development Team - gauge of scope and needs to get research project to pilot project package.

- Gauge status of unique faculty research collection.
- Analog/digital? both? Formats? Number objects? copyright clearance? special circumstances?
- Discuss initial digitization/metadata needs and set initial meetings to start workflow.
- Discuss digital humanities research tools, access, initial design and publication goals.

3 Workflow

for Research Project

- Digitization workflows determined.
- Training and production started.
- Initial metadata scheme and sample metadata created at same time as digitization.
- Quality review of digitization outcome and metadata fit at early stage of production.

4 Publication design

- Project Logo development for use across media formats.
- Exploration of mature project website examples.
- Interface design - connections to longterm research agenda.
- Interface features, User experience and project context goals.

5 Pilot project package

completion

- Discussion and production estimates from DHi collection development team and outside consultants.
- Pilot project package is handed off to outside consultants and a contract developed.
- First iteration of moving faculty project into Fedora and the design interfaces.
- Faculty member has a logo, prototype/graphic design of intended web publication interface, and student & other collaborators. DHi co-directors and grants office work with faculty project director to develop grant proposals for continued development - beyond first prototype.

6

DHi and outside consultants produce **prototype**

- Ingest collection in digital repository (Fedora Commons/Islandora interface.)
- Theming and connections in Islandora and Drupal.
- Roles and permissions for access.
- Testing by DHi collection development team.

7 Review

of project site

- Faculty member reviews prototype and provides feedback.
- External review by community of scholars and specific content expert reviewers.
- User interface/experience review.

End of first iteration back to Step 1 for next iteration of faculty directors research agenda. Faculty grant proposal development outcomes?