

## DHi PROJECT APPLICATION PROCESS

- I. Must be digital humanities-based research question
- II. Project scope must fit within DHi's sustainable technology infrastructure - digital collections based in Institutional Repository and contextualized within our DHi multisite content management system.
- III. Expect that projects will take 2 years to reach proof of concept stage
  - a. Within the 2-year timeframe, expect to write a grant proposal with our support to further project development
  - b. Emphasis on NEH grants for reviewer visibility
- IV. Research Project must be connected to the curriculum
  - a. Coursework, course assignment, independent project, CLASS project, etc.
- V. Must have civic and/or public component
- VI. Project durations reevaluated at regular milestones (6 mo.) in consultation with DHi.

## APPLICATION PROCESS

### **Call for Proposals (CFP) and Submissions Schedule**

DHi will send a Fall & Spring CFP with two submission deadlines: Nov. 15th and Mar. 15th. We encourage anyone who has a project idea or proposal in mind to contact DHi in advance of the deadline. We will work with you develop your proposal and explain connections to our requirements. Within 7 days of the submission deadlines, all applicants will be informed of their proposal status: Received, Accepted, Accepted with Revision, Denied (and why).

1. Project Title
2. Summary description, including scope and interdisciplinary relevance
3. Statement of connection to the curriculum
  - a. Does this project have immediate application in a course or assignment?
  - b. Is there a role for a student collaborator in this project?
4. Resources
  - a. Description of existing and desired resources
  - b. Is digitization of materials needed?
  - c. What digital research approaches are you considering? (e.g., oral histories, GIS, text analysis, etc.)
  - d. Will research findings and collection be public?
  - e. Names and institutions of potential collaborators